

# U OF N TRANSCRIPT REQUEST FORM

(Application to be made at least two months before needed)

**Please print or type all information:**

## STUDENT INFORMATION:

U of N Student ID number (if known): \_\_\_\_\_ U of N Degree being pursued: \_\_\_\_\_

Student's Legal Name: \_\_\_\_\_

\_\_\_\_\_  
Last/Family First/Given Middle Maiden Name

\_\_\_\_ Check here if you want your transcript to reflect your married name instead of your maiden name.

Birth date (please spell month): \_\_\_\_\_ Student's Citizenship: \_\_\_\_\_ Sex: Male \_\_\_\_ Female \_\_\_\_  
Day/Month/Year

Permanent Personal Address: \_\_\_\_\_

\_\_\_\_\_  
Street City State/Province

\_\_\_\_\_  
Zip/Postal Code Country Home Telephone Number Email Contact Address

Are you presently a Student at U of N? \_\_\_\_ Yes; \_\_\_\_ No;  
Where? \_\_\_\_\_

## LIST ALL SCHOOLS COMPLETED, INCLUDING THE DTS:

	Date (from-to)	School/Course Name/Number	Location
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

Please note: transfer and amnesty credit will only be posted to the transcript upon completion of all other U of N degree requirements and is not transferable to another institution.

Number of transcripts requested: \_\_\_\_\_. There is a \$US 5.00 fee for each transcript. Each transcript will document all your U of N course work. Transcripts will not be issued without full payment.

Mail transcript(s) to:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of student: \_\_\_\_\_ DATE \_\_\_\_\_

**RETURN THIS FORM TO:**  
UNIVERSITY OF THE NATIONS  
HIGHFIELD OVAL  
HARPENDEN, HERTS.  
AL5 4BX ENGLAND

**TRANSCRIPT PROCESSING:** Because the U of N has schools in over 80 nations worldwide, there are sometimes delays in receiving official grades from school leaders. Transcript requests could take a two month working-day period to be processed. Transcripts will only be issued when all outstanding U of N course fees are paid in full.

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Transcript Fee: \_\_\_\_\_ Balance Due: \_\_\_\_\_ Date Mailed: \_\_\_\_\_ Initial: \_\_\_\_\_